

**BOARD OF SELECTMEN
MEETING MINUTES
July 25, 2016**

PRESENT: SEAN P. MURPHY, CHAIRMAN: CHAD R. BENNETT, PRISCILLA R. LINDQUIST, SELECTMAN: SALLY THERIAULT, ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN

Visitors: J. Worthen, Chief Beaudoin, P. Williams (Tri Towne News).

Public Announcements

- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month, 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none.

Department Heads

Chief Beaudoin said that the OHRV grant allows patrols, which are taking place on Saturdays and Sundays over the next two weeks. Two tickets have been issued so far on the trail system and one vehicle was towed.

New Business

Continued discussion on Snowplow and Sander Contracts.

Jon Worthen, Road Agent, provided a history of the average of hours worked over the last couple of winters. Last year's average was 60 plus hours, and the year before that was over 89 hours. The Road Agent would like to keep the number of hours in the contract the same.

**Selectman Bennett made a motion to reduce the number of hours from 89 to 85.
Selectman Lindquist seconded the motion for discussion.**

If they go over 85 hours they will still get paid. Selectman Murphy asked what other towns are doing. Mr. Worthen said that he doesn't think that the contractors will go to work for another town over a couple of hundred dollars. Selectman Bennett said that the same operators have been working for the Town year after year.

Vote: 2-1 (Selectman Murphy against) Motion Passed.

Recommendation for Garage Roof

Jon Worthen, Road Agent, made a recommendation to award the bid to S & F Construction, which is the low bidder and a local contractor. S & F has been doing this kind of roof for 20 years and the one that will be installed will come with a 15 year warranty.

**Selectman Murphy made a motion to accept the Road Agent's recommendation and award the bid to S & F Construction for \$22,890. Mr. Bennett seconded the motion.
The motion passed unanimously.**

Maintenance issue Highway Garage

Jon Worthen, Road Agent advised that there are additional maintenance issues that should be addressed at the Highway Garage. He has \$26,000 in his maintenance line item for the roof. Since he is only going to use \$23,000 for the roof, there are funds available to be used towards other items. The front door of the garage and salt shed need to be fixed/replaced. He also wants to construct a breakroom at the Highway Garage for the employees. It would be available for them to use during a lunch break or to change their clothes. The Road Agent finds it difficult to conduct business such as making telephone calls when there are people in his office. He is planning on having a vending machine and lockers in the breakroom. He will frame-in the breakroom with plywood and then add sheetrock at a later date. This will allow the room to be heated. Selectman Lindquist asked about a TV. Jon Worthen said there will be no TV.

Selectman Murphy made a motion to allow the Road Agent to construct a breakroom as long as the cost is within his operating budget. Selectman Lindquist seconded the motion. Motion passed unanimously.

Open bids for Roadside Mowing -There was 1 proposal that was received:

Ne-San - \$75 per hour with sickle bar or 6' brush hog.

Chairman Murphy made the motion to forward the proposal to the Road Agent for his review and recommendation. The motion was seconded by Selectman Lindquist. The motion passed unanimously.

Open bids for Tree Trimming -There was 1 proposal that was received:

Ne-San - \$95 per hour, which includes the machine, one operator with chainsaw and 60' Genie lift. Price to for the equipment to be moved is \$60 per move.

Chairman Murphy made the motion to forward the proposal to the Road Agent for his review and recommendation. The motion was seconded by Selectman Lindquist. The motion passed unanimously.

Old Business

Liaison Reports

Selectman Lindquist- No updates

Selectman Bennett- No updates

Chairman Murphy- No updates

AA Report:

Stormwater regional meeting

Ms. Theriault advised that she attended a Stormwater regional meeting. The Towns of Kingston, Plaistow, Atkinson and Hampstead were represented. Presentations were given by Julie LaBranch from Rockingham Planning Commission and Plaistow's current contractors who help Plaistow with MS4 compliance. Ms. Theriault asked Ms. LaBranch if she was willing to give a presentation to Hampstead. She said that she would. She indicated that multiple departments are part of the process. Of the four towns that were present, two had received fines from the EPA. The presentation can be scheduled sometime in September. After a discussion, the Board decided that it would be worthwhile to have a member of RPC give a presentation during the second meeting in September. Ms. Theriault advised that the Stormwater management

reporting is not in anyone's job description. Selectman Lindquist disagreed and said that it is in the AA's job description. Ms. Theriault advised that she will provide a copy of the AA's job description at the next meeting.

Town-wide yard sale

Ms. Theriault provided an update concerning the town-wide yard sale - Community Caregivers is doing the lion's share of the work. It is tentatively scheduled for 10/1 rain or shine. St. Anne's Parish is allowing Community Caregivers to set-up a community yard sale in its parking lot, with maps that will show individual yard sales taking place throughout the Town.

Joint Loss Management Committee

The quarterly JLMC met and inspected the Town Office building. Several minor recommendations were pointed out. One of which is for a new desk for the Administrative Assistant since the veneer is coming off and sharp edges are protruding. The Board decided that a desk can be purchased this year.

Meeting Minutes

A majority of the Selectmen have signed the meeting minutes of June 27, 2016 and are ready for your approval at this time.

Selectman Lindquist motioned to approve the signed minutes of June 27, 2016. Selectman Bennett seconded the motion. The motion passed unanimously.

Activity Log

Ms. Theriault reviewed the activity log, no changes were made.

Re- Appointments/Appointments

Call for candidates:

- Ordway Park, full members and alternates – monthly meeting
- Recycling and Waste Disposal Committee – monthly meeting
- Recreation Commission, alternate member – monthly meetings
- Trustees of the Trust Funds, alternate members – meetings as needed
- Town Administrator Committee – meetings as needed

Selectman Murphy asked where we are in this process? Mrs. Theriault stated that a survey was sent to the Board of Selectmen by Ms. Harrington for their review but has yet to hear back from the Board. Four individuals are interested in serving on the Committee. Copies of their letters of interest will be provided at the next Selectmen's meeting.

- Zoning Board of Adjustment, alternate member – monthly meeting

Correspondence

There was none.

Visitors Comments

Chief Beaudoin said that Bertolino Way is becoming a cut through from West Road to Stage Road to avoid the lights. He indicated that they may have to put up a sign or a speed bump to deter the traffic.

Selectman Lindquist motioned to go into nonpublic session under RSA 91 A: 3 II (b) hiring. Selectman Bennett seconded the motion.

Roll call vote: Selectman Lindquist, yes; Selectman Bennett, yes; Selectman Murphy,

Chief Beaudoin provided an extensive history concerning Mr. Dyer and made a recommendation to hire him. He is an experienced F/T certified officer. Hiring is contingent upon passing a physical agility test.

Selectman Lindquist motioned to come out of nonpublic session under RSA 91 A: 3 II (b) hiring. Selectman Bennett seconded the motion. Roll Call vote: Selectman Lindquist, yes; Selectman Bennett, yes; Selectman Murphy, yes:

Selectman Bennett made a motion to accept the recommendation of Chief Beaudoin to hire Adam Dyer as a Fulltime Police Officer. Selectman Lindquist seconded the motion. Motion passed unanimously.

Selectman Bennett motioned to go into nonpublic session under RSA 91 A: 3 II (c) reputation. Selectman Lindquist seconded the motion. Roll call vote: Selectman Lindquist, yes; Selectman Bennett, yes; Selectman Murphy, yes.

There was a discussion concerning Depot Crossing and truck deliveries.

Selectman Lindquist motioned to come out of nonpublic session under RSA 91 A: 3 II (c) reputation. Selectman Bennett seconded the motion. Roll Call vote: Selectman Lindquist, yes; Selectman Bennett, yes; Selectman Murphy, yes:

Selectman Bennett motioned to go into nonpublic session under RSA 91 A: 3 II (e) employee matters. Selectman Lindquist seconded the motion. Roll call vote: Selectman Lindquist, yes; Selectman Bennett, yes; Selectman Murphy, yes.

There was a discussion concerning a complaint by a contractor, which will be reviewed.

Selectman Lindquist motioned to come out of nonpublic session under RSA 91 A: 3 II (e) reputation. Selectman Bennett seconded the motion. Roll Call vote: Selectman Lindquist, yes; Selectman Bennett, yes; Selectman Murphy, yes:

Selectman Bennett, as liaison to Ordway Park addressed a concern about the edging around the gardens. Selectman Bennett will speak with Steve Harms, Buildings and Grounds Department Head about it.

Selectman Bennett also brought up the placement of additional boulders near the trail system to keep ATV's from going around the boulders. He would like to know if there are any available funds that could be used to add large boulders to the area. Selectman Murphy will speak with Jon Worthen about what else can be done. Selectman Bennett thought that jersey barriers or 8 foot long blocks could be used. He believes that there is a safety issue along Main Street because of the ATVs.

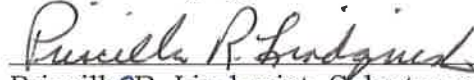
Selectman Murphy motioned to adjourn at 8:28 pm. Selectman Lindquist seconded the motion. The motion passed unanimously.


A True Record:


Sally Theriault, Administrative Assistant

Approved By:


Sean P. Murphy, Chairman


Priscilla R. Lindquist, Selectman


Chad R. Bennett, Selectman